

# Advice for Teaching During COVID-19

As we all begin to move out of lockdown and transition back to our 'normal' way of life, we've put together best practice for how to make classes in your own studio as safe as possible for you, and for your students.

## STAY UP TO DATE

As government guidance changes quickly, it's important to regularly check what the latest advice is.

You can check the latest guidance by visiting:

[www.gov.uk/coronavirus](https://www.gov.uk/coronavirus)

## KEEPING YOURSELF SAFE

As a teacher you might see multiple students in small periods of time, this could put you at an increased risk. To reduce the risk, make sure you're looking after yourself, your family, friends and students by taking these measures:

- Do not teach if you are feeling unwell or experience any coronavirus symptoms.
- Use an unworn mask for each class.
- Wash your hands regularly.
- Keep the required distance from students at all times.
- Avoid touching areas or tools students have touched.
- Disinfect high contact spaces regularly.
- Avoid students entering your home where possible.

## ORGANISING YOUR SPACE FOR THE 'NEW NORMAL'

- Arrange workspaces the required distance apart, latest guidance suggests that directly facing another person increases risk, so where possible try to avoid this.
- Open doors and windows to encourage air flow both during and after each class.
- If the space and weather allows, try teaching outdoors.
- Set up notices around your studio to remind students of your rules.

## **PREPARING YOUR STUDENTS FOR THE 'NEW NORMAL'**

Before you start your classes, it may help to contact your student/s to provide an overview of the steps you have put in place and what you expect from them. We recommend creating a template email you can send to each student before they return or begin classes with you, including a link to the latest advice on symptoms:

[www.nhs.uk/conditions/coronavirus-covid-19/symptoms/](http://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/)

*Encourage your students to:*

- stay home if they are unwell or have any symptoms of coronavirus,
- contact you to reschedule as soon as possible if they have symptoms,
- wherever possible take measures to walk, cycle or drive to their class,
- bring an unworn mask to wear for the duration of the class.

## **LIMITING YOUR CLASS SIZE**

- The safest option is to teach one-to-one classes or encourage those from the same households to take classes together.
- If you have a larger space, or need to restart group classes, it's important to limit your class size to accommodate the required distance between working areas.

## **HANDWASHING, DISINFECTING AND CLEAN UP**

- Have a hand washing station or hand sanitizer available for students to use before, during and after class.
- Use disposable paper towels.
- When it is time to clean up, ask your students to clean their own tools and spaces.
- If space and sinks are problematic, have a disinfectant bucket ready with hot soapy water for all tools to be placed into.
- Allow additional time to be placed between classes to sanitise all equipment, and surfaces before your next class.
- Invite students to bring their own tools, where possible.
- Make sure that there is a strict division of equipment, clay and wheels that belong to each student for the duration of their class.
- Open a new bag of clay for each class.